

UPMC Italy

is issuing a call for applications for

1 UPMC International Administrative Fellowship (Ref. IAF/2020)

UPMC, a world-renowned healthcare provider and insurer, is inventing new models of accountable, cost-effective, patient-centered care. UPMC Italy (the Italian division of UPMC) is a leader in patient care, biomedical research, telemedicine, IT development and consulting services in areas related to medicine and research.

We are seeking graduates interested in health care management and in embarking on a two-year paid fellowship in an international setting, under a no-term employment contract.

The first year of the UPMC International Administrative Fellowship will be centered in Pittsburgh, PA. Fellows will spend their first year rotating with executive-level leadership, participating in various projects, meetings, and initiatives through a variety of core functional rotations.

The second year allows the fellow to spend time working in Italy in an area of interest and/or organizational need. UPMC Italy's clinical and scientific activity mainly focuses on transplantation and oncology, and in other specialties: from emergency medicine to neurosurgery, from preventive medicine to cardiac surgery. The second year of the fellowship encompasses rotations in the offices of UPMC Italy located in Italy.

The ideal candidate possesses the following:

- University degree.
- Master's degree in Business Administration, or healthcare management or public health or other related administrative master's degree program. Applicants, who have completed their master within the last 24 months, prior to the time of application, will receive top consideration.
- 2-3 years of experience in healthcare setting.
- Fluent in Italian and English, written and oral.
- Proficiency in Microsoft Word, PowerPoint, Excel, and other Project Management tools, as necessary

Excellent analytic and communication skills, being motivated and self-starting, being adaptive to change, critical thinking skills, and ability to work with minimal supervision are also instrumental for the success of the fellowship.

UPMC Italy reserves any and wider sole right of discretion in assessing the applicants and the eligibility of the applications.

Only applicants who are not excluded under the provisions articulated in Legislative decree 165/2001, Art. 53, para. 16-ter, and subsequent modifications and amendments can participate in this selection (General Rules Governing the Work of Public Administrations).

After reading the privacy statement and authorizing the processing of their personal data (EU Regulation 2016/679), applicants of either sex (Law 903/77) are requested to fill out the on-line application form, indicating the reference code, available at <http://selezioni.upmcitaly.it/?lang=en>. When filling out the on-line application form, candidates will be requested to attach their CV both in Italian and in English.

All communications from UPMC Italy will be e-mailed to the address stated by the candidate upon submitting his/her application.

The deadline to submit applications is **February 4, 2020**.

Only applications submitted on-line (<http://selezioni.upmcitaly.it/?lang=en>) with an attached CV will be taken into consideration.

Personal data included in the CVs will be processed by UPMC Italy in its role of data controller, for selections for this or other similar positions. Applicants are requested to not include sensitive data (e.g., on health status), unless strictly necessary. Detailed information also with reference to data storage times and rights recognized under EU Regulation 2016/679, are available at www.upmcitaly.it in the "Work with Us" section.