

UPMC Italy

is issuing a call for applications for the following *full-time* position:

Facility Director (Ref. FD/20)

UPMC (University of Pittsburgh Medical Center - <https://www.upmc.com/>) is a world-renowned health and research enterprise headquartered in Pittsburgh, Pennsylvania, U.S.A. A \$21 billion company with over 90,000 employees, UPMC is inventing new models of patient-centered, cost-effective, accountable care.

With facilities in Lazio, Sicily, Tuscany, and Campania, UPMC Italy (the Italian division of UPMC - <https://www.upmcitaly.it/>) is a leader in patient care, biomedical research, telemedicine, IT development and consulting services in areas related to medicine and research. UPMC Italy's clinical and scientific activity mainly focuses on transplantation and oncology, but also involves other specialties: from emergency medicine to neurosurgery, from preventive medicine to cardiac surgery

Under the supervision of the Managing Director and a functional reporting to Vice President, Construction and Facilities Management, UPMC International, the Facility Director will represent UPMC to effectively manage all aspects of the planning, construction and commissioning of all facility renovation and construction projects in Italy and elsewhere as directed.

Based at UPMC Italy's headquarters in Rome, the Facility Director will ensure the successful delivery of projects in Italy and other international locations as assigned by the Vice President, Construction and Facilities Management, UPMC International. The ideal candidate should demonstrate superior planning abilities and have significant people and project management expertise.

He or she should have previous experience in managing design and construction professionals, selecting and appointing vendors, consultants and contractors, and have excellent oral and written communication skills. He or she must also be able to prioritize activities, be able to multitask, and should possess strong interpersonal skills. The Facility Director will work in an established team and cooperate with other managers. The successful candidate will be responsible to ensure that assigned facility design, renovation and construction projects are successfully executed using available resources.

The ideal candidate has:

- University degree in Architecture or Civil, Mechanical, or Electrical Engineering.
- A minimum of 15 years' experience in the management of design, renovation and construction projects.
- Documented 5 years of experience in the planning, construction and commissioning of capital expenditure projects in healthcare and knowledge of current Italian regulations on designing and constructing facilities in a clinical setting.
- 5 years of supervisory/leadership experience in the management and development of engineering and construction management professionals.
- Master's degree
- Experience in the selection and installation of significant clinical equipment

- Previous experience working independently, or with a formal engineering team, on large projects, greater than \$2 million, in health care and/or research.
- Fluent in Italian and English, written and oral.

Licensure/Certification:

- Registration for Architecture or Engineering required.

Responsibilities:

The Facility Director will work with the Managing Director and with the Vice President, Construction & Facilities Management in the development and execution of capital projects. The Facility Director will provide Design/Construction/Management expertise as needed. This is to include the following:

- Act as a resource in the overall evaluation of potential projects.
- Do an analysis of the budget, schedule, resource allocation, risks and constructability of potential projects.
- In consultation with the Vice President, Construction & Facilities Management study the feasibility of projects as necessary.
- Work with the client, UPMC's expert end users, the Director of UPMC Facilities and Equipment and vendors to ensure that the correct research and clinical equipment is selected and procured for projects.
- Lead the selection of the design firm and construction firm if a project is to be funded or part-funded by UPMC.
- Oversee and be responsible for all activities related to the design and construction of a project funded by UPMC, including construction budget, schedule and equipment delivery, installation and start up.
- Act as the primary liaison to the UPMC legal department with responsibility for identification and resolution of contract related disputes
- Perform healthcare facility inspections as directed and prepare inspection reports with recommendations for improvement
- Lead, develop and manage, as necessary, internal staff to deliver approved projects.
- In the absence of the Vice President, Construction & Facilities Management lead design and construction meetings to ensure project risks are mitigated and quality projects are delivered on time and on budget.
- Represent UPMC International in governmental and C- level meetings and presentations
- Be a champion of total building commissioning and provide leadership to ensure facilities are effectively commissioned and handed over to end users.
- Working with the Vice President, Construction & Facilities Management, develop and deploy international processes and standards, including estimating and project management tools, to ensure consistent high-quality project delivery to exceed customer expectations.
- Display exemplary judgment, skill and integrity in the conduct of all job duties.
- Demonstrate strong/effective communication skills with all levels of staff, customers and outside vendors and contractors.
- Participate in senior level management and business development meetings in the absence of the Vice President of Construction and Facilities Management
- Regular assessment of future workloads allowing accurate and timely resource recommendations.

- Liaison with architects/engineers as required through the design and construction process.
- Ensure satisfactory completion of every project assigned including the completion of punch lists, phone and data installation, furniture and equipment placement and move-in.
- Strong knowledge of Health&Safety related matters and law requirements (d.lgs.81/08 (DVR, DUVRI, etc.).
- Monitoring of the condition of the workplaces and hospitals and ensure any issues are addressed.
- Oversee and control that workplaces' and hospitals' maintenance tasks are properly and timely managed.
- Constantly liaise with RSPP to ensure compliance with all d.lgs.81/08 obligations
- Oversee and agree contracts and providers for services including security, parking, cleaning, catering, technology and so on, including renegotiation of those already in place.
- Ensure that all facility managers develop and maintain an organizational structure appropriate to achieve the organizational objectives of all Facility Engineering and Maintenance Departments.
- Is responsible to ensure that all UPMC facilities in Italy follow UPMC's standard safety and facility management policies and processes in accordance with local and Italian national regulations.
- Works with UPMC Italy Facility Managers and operational leaders to develop and manage annual Facility Capex and Operating budgets.

Place of work: Rome but travel throughout Italy will be required. Overseas travel may be required.

Compensation will be commensurate with the experience and skills of the selected candidate.

UPMC Italy reserves its right of discretion to the fullest extent permitted by law in assessing applicants and the eligibility of their applications.

Only applicants not excluded under the provisions articulated in Legislative decree 165/2001, art. 53, para. 16-ter, and subsequent modifications and amendments (General Rules Governing the Work of Public Administrations), can participate in this selection.

After reading the privacy statement and authorizing the processing of their personal data (EU Regulation 2016/679), applicants of both sexes (Law 903/77) are requested to fill out the on-line application form available at <http://selezioni.upmcitaly.it/?lang=en>. When filling out the on-line application form, applicants will be requested to attach their CV in both Italian and English.

All communications from UPMC Italy will be e-mailed to the address stated by the candidate upon submitting his/her application.

The deadline to submit applications is **September 6, 2020**.

Only applications submitted on-line (<http://selezioni.upmcitaly.it/?lang=en>) with an attached CV will be taken into consideration.

Personal data included in the CVs will be processed by UPMC Italy in its role of data controller, for selections for this or other similar positions. Applicants are requested to not include sensitive data (e.g., on health status), unless strictly necessary. Detailed information also with reference to data storage times and rights recognized under EU Regulation 2016/679, are available in the privacy statement at <http://www.upmcitaly.it/en/> in the "Work With Us" section.