

## **IRCCS ISMETT**

is issuing a call for applications for the selection of

### **Security, Custody and Transport Service Officer (Ref. AVCT/21)**

The purpose of this call is to create a list, that will have a maximum validity of 36 months, of a maximum of 20 eligible candidates ranked in order of merit, to which IRCCS ISMETT reserves the right to refer to for potential future working contracts.

ISMETT (Istituto Mediterraneo per i Trapianti e Terapie ad Alta Specializzazione) is a state-of-the-art and one of the most technologically-advanced medical centers in Italy, managed by UPMC (University of Pittsburgh Medical Center) in partnership with Civic Hospital and the Ri.MED Foundation. The Italian Ministry of Health has acknowledged ISMETT as a government-approved research hospital or Istituto di Ricovero e Cura a Carattere Scientifico (IRCCS) in the area of "End-stage organ failure treatment and research".

The Security, Custody and Transport Service Officer maintains a safe environment in the IRCCS ISMETT premises for patients, visitors, and staff, secures IRCCS ISMETT property, and supports patients and their families in the admission and identification process. He or she is accountable for driving corporate motor vehicles inside and outside the Civic Hospital campus, and also for driving the IRCCS ISMETT ambulance,

Applicants must meet the requisites of this call when filing the application and state them in the on-line form.

#### **Requisites:**

- High school diploma.
- Certification of "Guardia Particolare Giurata" [security guard].
- Documented working experience of at least three years as "Guardia Particolare Giurata" [security guard].
- Driving license of category "B" or above.

Good stress management, emergency management, and communication and organizational skills complete the profile.

The workplace is Palermo.

Only applicants not excluded under the provisions articulated Legislative decree 165/2001, art. 53, para. 16-ter, and subsequent modifications and amendments (General Rules Governing the Work of Public Administrations), can participate in this selection.

Information concerning this selection will be notified to candidates through the official website in the "Job Opportunities" section ([www.ismett.edu](http://www.ismett.edu)). Applicants will be expected to access this information from the above-mentioned website.

IRCCS ISMETT reserves any and wider sole right of discretion in assessing the candidates to be included in the list of eligible individuals.

After reading the privacy statement and, if necessary, authorizing the processing of their personal data (EU Regulation 2016/679), applicants of both sexes (Law 903/77) are requested to fill out the on-line application form available at <https://selezioni.ismett.edu/?lang=en>

The on-line form must be filled out paying particular attention to the requisites and preferred qualifications indicated in this call for application. Filling out the on-line application form in an incomplete, approximate, or incorrect manner may lead to considering the applicant not eligible to performing the tests.

When filling out the on-line application form, applicants will be requested to attach their CV. Applicants will be requested to issue a self-statement regarding their possession of the requisites listed in this call for applications.

IRCCS ISMETT declines any responsibility for non-delivery of communications due incorrect e-mail addresses provided by applicants upon submitting their on-line applications.

The deadline to submit the applications is **December 17, 2021**.

Please note that only applications submitted on-line will be taken into consideration (<https://selezioni.ismett.edu/?lang=en>)

Please note that selection records are confidential documents for internal use only, and may not be disclosed.

All applicants are obliged, at any time during the selection process, and if requested by IRCCS ISMETT, to provide the documentation certifying the stated possession of the requisites within the requested deadline.

Should any preliminary verification show a discrepancy with any statement submitted by an applicant, the latter will be excluded from the selection process, and any negotiation permanently suspended.

A list of suitable candidates will be drafted with no more than 20 eligible candidates ranked in order of merit, with a maximum validity of 36 months, to which IRCCS ISMETT reserves the right to refer to for potential future working contracts. The list will contain the names of the persons deemed eligible at the sole discretion of IRCCS ISMETT. A person's inclusion on the list entails no commitment on behalf of IRCCS ISMETT to start a professional collaboration with that person, nor any

rights of preference for prior and different selections or rankings at IRCCS ISMETT.

The finalization of the employment contract is subjected to the submitting of the documentation proving that the candidate meets the requirements.

Candidates unable to provide the requested documentation within the mandatory and final deadline indicated by IRCCS ISMETT based on its unquestionable organizational needs, for any reason whatsoever even if beyond their control, will be excluded from the selection regardless of their ranking.

IRCCS ISMETT reserves the right to revoke and/or invalid or definitively suspend this selection at any time, with no obligation to notify applicants, and with no right for applicants to raise any right or claim whatsoever.

Personal data included in the CV and any other information collected during the selection will be processed by IRCCS ISMETT and UPMC Italy in their role of joint controllers, for selections for this or other similar positions. Applicants are requested to not include sensitive data (e.g., on health status), unless strictly necessary. Detailed information also with reference to data retention times and rights recognized under EU Regulation 2016/679 are available at <https://www.ismett.edu/en> in the "Work with us" section.