

# UPMC Italy

is issuing a call for applications for the selection of

## 1 UPMC International Administrative Fellowship (Ref. IAF/2022)

UPMC (University of Pittsburgh Medical Center) - <https://www.upmc.com>) is a world-renowned healthcare and research enterprise headquartered in Pittsburgh, Pennsylvania, U.S.A., focused on inventing new models of patient-centered, cost-effective, accountable care.

With facilities in Campania, Lazio, Sicily, and Tuscany, UPMC Italy, the Italian division of UPMC (<https://www.upmcitaly.it/>), is a leader in patient care, biomedical research, telemedicine, IT development and consulting services in areas related to medicine and research. UPMC Italy's clinical and scientific activity mainly focuses on transplantation and oncology, but also includes other specialties: from emergency medicine to neurosurgery, from preventive medicine to cardiac surgery.

We are seeking graduates interested in health care management and in embarking on a fellowship in an international setting.

The first year of the [UPMC International Administrative Fellowship](#) will take place in Pittsburgh, Pennsylvania, U.S.A., and the selected candidate(s) will enter a fellowship contract directly with **UPMC**. The fellowship includes a rotation on the main business functions, with participation in various projects, meetings, and initiatives in the different business units.

In the second year, the fellow will operate in Italy, in an area of interest and/or on the basis of the corporate needs, signing a no-term employment contract with **UPMC Italy**. UPMC Italy's clinical and scientific operations mainly focus on transplantation and oncology, but also include other specialties from emergency medicine to neurosurgery, from preventive medicine to cardiac surgery. The second year of the fellowship encompasses rotations in the various UPMC Centers in Italy.

### **The ideal candidate possesses the following requisites:**

- University degree.
- Masters in Business Administration(MBA), or healthcare management or other administrative master's degree program. The completion of the Master within the last 24 months before the application will be considered a preferred qualification.
- A working experience of 2-3 years in the healthcare setting will be considered a preferred qualification.
- Fluent in Italian and English, written and oral.
- Proficiency in Microsoft Word, PowerPoint, Excel, and other project management tools.

**Other requisites:** Excellent analytic and communication skills, being motivated and self-starting, being adaptive to change, critical thinking skills and autonomy are also instrumental for the success of the fellowship.

Compliance with mandatory vaccination for the prevention of SARS-CoV-2 infection referred to in art. 4 and 4-ter of Decree 44/2021 (without prejudice to unenforceability of the vaccination obligation resulting from a confirmed risk for personal health due to specific, documented clinical conditions reported by the general practitioner, in compliance with the memorandum issued by the Italian Ministry of Health on exemptions from the vaccine against SARS-CoV-2 obligation, as provided for by art. 4, para. 2, Decree-law 44/2021) is required to take part in this selection.

UPMC Italy reserves the right of discretion to the fullest extent permitted by law in assessing applicants and the eligibility of their applications.

Only applicants not excluded under the provisions articulated Legislative decree 165/2001, art. 53, para. 16-ter, and subsequent modifications and amendments (General Rules Governing the Work of Public Administrations), can participate in this selection.

After reading the privacy statement and authorizing the processing of their personal data (EU Regulation 2016/679), applicants of either sex (Law 903/77) are requested to fill out the on-line application form, indicating the reference code, available at <http://selezioni.upmcitaly.it/?lang=en>. When filling out the on-line application form, applicants will be requested to attach their **CV in English**.

All communications from UPMC Italy will be e-mailed to the address stated by the candidate upon submitting his/her application.

The deadline to submit the applications is 7 april 2022.

Only applications submitted on-line (<http://selezioni.upmcitaly.it>) with an attached CV will be taken into consideration.

Personal data included in the CVs will be processed by UPMC Italy in its role of data controller, for selections for this or other similar positions. Applicants are requested to not include sensitive data (e.g., on health status), unless strictly necessary. Detailed information also with reference to data storage times and rights recognized under EU Regulation 2016/679, are available in the privacy statement at <http://www.upmcitaly.it/en/> in the "Work With Us" section.