

UPMC Italy

is issuing a call for applications for the following **no-term** position:

1 HR People Analytics (Ref. HR PA/22)

[UPMC](#) (University of Pittsburgh Medical Center) is a world-renowned healthcare and research enterprise headquartered in Pittsburgh, Pennsylvania, U.S.A., inventing new models of patient-centered, cost-effective, accountable care.

With facilities in Campania, Lazio, Sicily, [UPMC Italy](#), the Italian division of UPMC, is a leader in patient care, biomedical research, telemedicine, IT development and consulting services in areas related to medicine and research.

UPMC Italy is a dynamic and multicultural working environment integrated with dignity and respect. UPMC Italy provides opportunities for personal development, oriented towards continuous improvement and outstanding patient care.

The candidate selected based on his/her specific IT and application management skills will be responsible for their management and constant update and integration. He/she will also be the reference person for processing payrolls, administrative, pension contributions, and fiscal tasks, managing and monitoring employee absences, and verifying compliance with contractual and national labor law.

The ideal candidate possesses the following requisites:

- University degree in Economics or Law.
- At least two years of experience with INAZ computer applications (Paghenet, HE-Presenze, 770, and other).
- Labor consultant license and certification.
- Experience in a clinical-hospital setting.
- English proficiency and good knowledge of main computer applications (e.g., Outlook, Word, Excel).

Other requisites: Proactivity, excellent listening skills, good stress management, and problem solving skills.

Workplace: **Palermo**. Availability to travel for business to various UPMC locations in Italy and abroad.

UPMC Italy reserves the right of discretion to the fullest extent permitted by law in assessing applicants and the eligibility of their applications.

Only applicants not excluded under the provisions articulated in Legislative decree 165/2001, art. 53, para. 16-ter, and subsequent modifications and amendments can participate in this selection (General Rules Governing the Work of Public Administrations).

After reading the privacy statement and, if necessary, authorizing the processing of their personal data (EU Regulation UE 2016/679), applicants of both sexes (Law 903/77) are requested to fill out the on-line application form available at <http://selezioni.upmcitaly.it>.

All communications from UPMC Italy will be emailed to the address stated by the candidates upon submitting the application.

UPMC Italy declines any responsibility for non-delivery of communications due incorrect e-mail addresses provided by applicants upon submitting their application.

The deadline to submit applications is **November, 21 2022**.

Only applications submitted on-line (<http://selezioni.upmcitaly.it/?lang=en>) with an attached CV will be taken into consideration.