

1 UPMC International Administrative Fellowship (Ref. IAF/2023)

UPMC Italy is issuing a call for applications for 1 UPMC International Administrative Fellowship (Ref. IAF/2023)

[UPMC](#) (University of Pittsburgh Medical Center) is a world-renowned healthcare and research enterprise headquartered in Pittsburgh, Pennsylvania, U.S.A., inventing new models of patient-centered, cost-effective, accountable care.

With facilities in Campania, Lazio, Sicily, [UPMC Italy](#), the Italian division of UPMC, is a leader in patient care, biomedical research, telemedicine, IT development and consulting services in areas related to medicine and research.

UPMC Italy is a dynamic and multicultural working environment integrated with dignity and respect. UPMC Italy provides opportunities for personal development, oriented towards continuous improvement and outstanding patient care.

The UPMC International Administrative Fellowship is a two-year leadership development program for graduate level students with a passion for international health care management.

The UPMC International administrative fellow will spend the first year of the program in Pittsburgh, Pennsylvania, U.S.A., under a fellowship contract with **UPMC**. Throughout the first year, the fellow will complete formalized rotations primarily involving shadowing key executive and management teams, with supplemental project work as appropriate.

The second year of the fellowship will take place in Italy in an area of interest and/or based on the organization's needs after signing a no-term employment contract with **UPMC Italy**. UPMC Italy's clinical and scientific operations mainly focus on transplantation and oncology, but also include other specialties from emergency medicine to neurosurgery, from preventive medicine to cardiac surgery. Year two of the fellowship includes rotations in the various UPMC Centers in Italy.

The profile of the ideal candidate:

- Post-graduate.

- Master's degree in Business Administration (MBA) or in Health Administration (MHA), or other related master's degree program. The completion of the master's degree program within the last 24 months before the application will be considered a preferred qualification.
- A previous working experience in the healthcare setting will be considered a preferred qualification.
- Fluent in Italian and English, written and spoken.
- Excellent knowledge of Microsoft Word, PowerPoint, Excel, and other project management tools.

Excellent analytic and communication skills, being motivated and self-starting, and adaptive to change, complete the role. Critical thinking skills and autonomy are also instrumental for the success of the fellowship program.

UPMC Italy reserves the right of discretion to the fullest extent permitted by law in assessing applicants and the eligibility of their applications.

Only applications compliant with the provisions of Legislative decree 165/2001, art. 53, para. 16-ter, and subsequent modifications and amendments (General Rules Governing the Work of Public Administrations), will be taken into consideration.

After reading the privacy statement and, if necessary, authorizing the processing of their personal data [Regulation (EU) 2016/679], applicants (Law 903/77) are requested to fill out the online application form available at <http://selezioni.upmcitaly.it>. When filling out the online application form, the resume or curriculum vitae shall be attached **in English**.

All communications from UPMC Italy will be e-mailed to the address stated by the candidate upon submitting the application.

All applications are due by **March 22, 2023**.

Only applications submitted online (<http://selezioni.upmcitaly.it/?lang=en>) with an attached CV will be taken into consideration.

According to Italian Legislative decree 198/2006, this call is open to all people of any gender identity or expression, sexual orientation, age, ethnicity, and religious belief. This call was designed according to our values of dignity and respect: UPMC Italy is committed to overcoming obstacles and prejudices, creating an accessible, welcoming, and inclusive work environment.